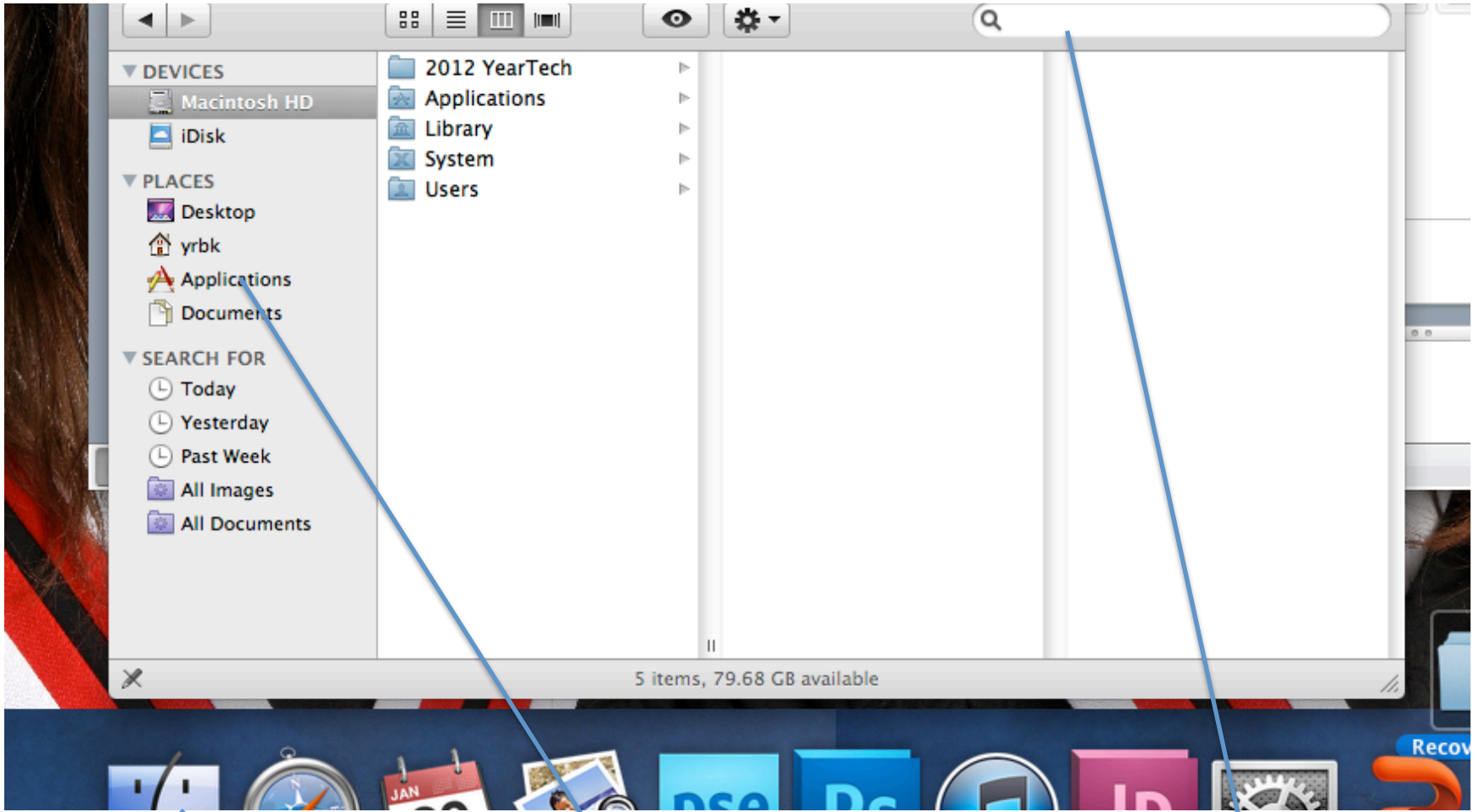


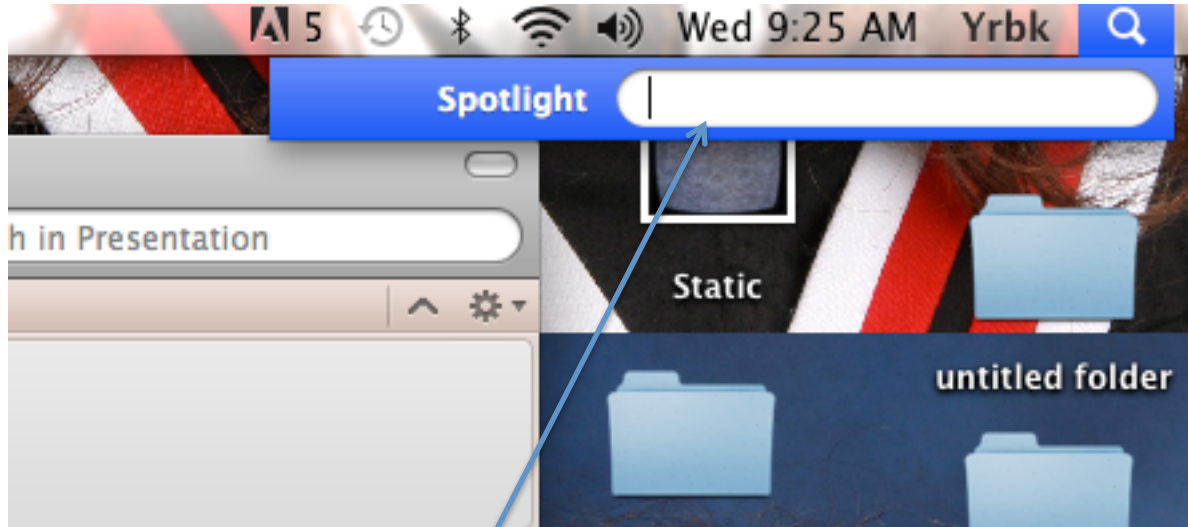
Log in screen: Log into you class and log off at the end.



Finder Icon

Program location

Search



Files and Apps



Don't be this guy!!

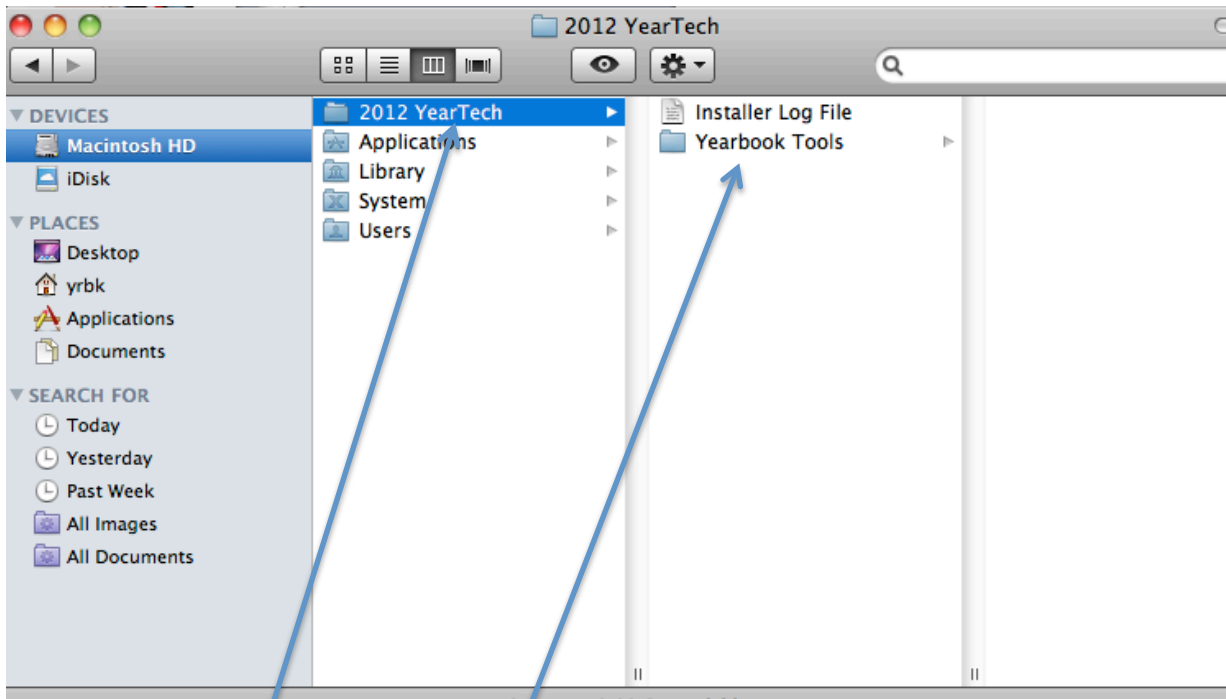
All files must be in one folder with your name on it!

Then have sub folders

Have only one folder on your desktop and only save to that folder!!

Desktop should look almost like this- All semester



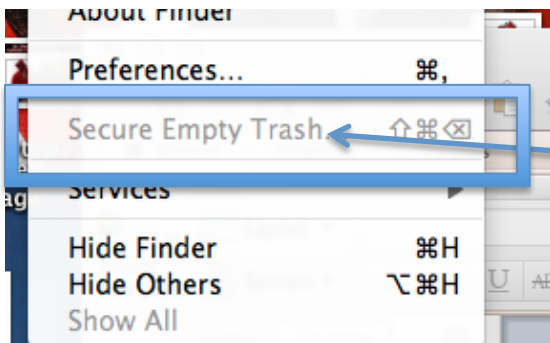


Folder

Sub folder

# Deleting files:

- Please delete files on a regular basis:



Trash

Secure empty Trash

# Printing:

- USB cable must be plugged in. Use Island computers



# Appropriate behavior

- Do not put inappropriate pictures on the background of the computer.
- Use Edit grid in an appropriate manner. Like MSN
- Have Proposal done on time. I will lock it when the due date has come.
- Clean up around the class room. It will affect your application mark.

# Appropriate behavior continued

- Lateness will affect your Application mark.

# All files will be deleted on the last day of class

- Make sure that you keep all files that you want and transfer them to your house as they will be deleted.